

**CINCINNATI BOARD OF HEALTH
BOARD OF HEALTH MEETING
April 25, 2017**

Mr. Timothy Collier, Chairperson of the Board of Health, called the April 25, 2017 meeting of the Cincinnati Board of Health to order at 6:02 p.m.

I. ROLL CALL

Board members present: Mr. Timothy Collier, Dr. Philip Lichtenstein, Dr. Joe Hackworth, Mr. Gary Hagopian, Dr. Christopher Lewis, Mr. Ronald Robinson, Ms. Kate Schroder and Mr. Malcolm Timmons.

Board members absent: Ms. Minette Cooper

Senior staff present: Dr. Marilyn Crumpton, Ms. Pat Carlyn, Dr. Steven Englender, Dr. Camille Jones, Dr. Jennifer Mooney, Mr. Robert Schlantz, Ms. Joyce Tate and Mr. Antonio Young.

Senior staff absent: Ms. Marla Fuller.

Legal staff present: Drew Marksity, City Solicitor's Office.

II. AGENDA

Topic	Discussion	Responsible Party	Action/Motion
Presentation	Cradle Cincinnati presented the 2016 report on maternal and infant health in Hamilton County and highlighting 5-year trends in local infant mortality.	Ryan Adcock	
Minutes	Motion: That the Board of Health approve the minutes of the March 28, 2016 Board meeting.	Christa Hyson	<u>Motion:</u> Collier <u>Second:</u> Timmons <u>Action:</u> Passes
Routine Personnel Action	Motion: That the Board of Health approve the personnel actions on the list identified as Attachment No. 2 dated April 19, 2017.	Board of Health	<u>Motion:</u> Collier <u>Second:</u> Schroder <u>Action:</u> Passes
Special Personnel Action	Motion: That the Board of Health approve the personnel action on the list identified as Attachment No. 3	Board of Health	<u>Motion:</u> Collier <u>Second:</u> <u>Action:</u> Motion tabled until May
Finance Report	Mr. Schlantz provided a summary of the School Nursing Program and the School Based Health Centers budgets. Almost \$1.2 million is from the General Fund, and around \$8.5 million is income to the	Robert Schlantz	

	<p>department from contracts and grants. The largest expenses are for staff. The School Based Health Centers face unique challenges due to operational limitations within a school setting and numerous sites located all throughout the city.</p>		
Discussion	<p>Clarification of Operational Site Survey of FQHC conducted by HRSA in 2014</p> <p>Discussion: The 2014 site survey questions were cleared up with interested Board members before the meeting. Mr. Collier thanked individuals who attended the Health Resources and Services Administration (HRSA) site visit today (4/25/2017).</p>	Board of Health	
Syringe Exchange Program	<p>Motion: That the Board support the partnership between Hamilton County Public Health and the Cincinnati Health Department to ensure an operational syringe exchange program in multijurisdictional locations.</p>	Board of Health	<p><u>Motion</u>: Collier <u>Second</u>: Lewis <u>Action</u>: Passes</p>
Creation of Finance Subcommittee	<p>Motion: That the Board of Health create a Finance Committee as a permanent, standing committee of the Board, to provide financial oversight and recommendations to the Board of Health regarding financial matters.”</p> <p>Discussion: Committee will consist of Board of Health members, City of Cincinnati Primary Care members, in addition to Leadership staff. The goal is to achieve a better understanding of CHD spending, working alongside the CFO.</p>	Board of Health	<p><u>Motion</u>: Lichtenstein <u>Second</u>: Timmons <u>Action</u>: Passes</p>
New Board of Health Policies Regarding Budget	<p>Motion: That the Board of Health approve in principle a new Policy that will require Board participation in and approval of the Health Department’s budget, with the language of the Policy to be drafted for approval at the next Board meeting.</p> <p>Discussion: Board of Health members decided that this motion would be better suited for the new Finance Committee to</p>	Board of Health	<p><u>Motion</u>: Robinson <u>Second</u>: <u>Action</u>: Tabled for Finance Committee</p>

	consider and implement.		
New Board of Health Policies Regarding Finance Matters	<p>Motion: That the Board of Health approve in principle a new Policy that will require the Health Department to regularly provide financial information to the Board, with the language of the Policy to be drafted for approval at the next Board meeting.</p> <p>Discussion: Board of Health members decided that this motion would be better suited for the new Finance Committee to consider and implement.</p>	Board of Health	<p><u>Motion:</u> Robinson</p> <p><u>Second:</u></p> <p><u>Action:</u> Tabled for Finance Committee</p>
Policy Requiring Approval of Major Changes by Interim Commissioner	<p>Motion: That the Board of Health consider a new Policy that any major departmental changes proposed by an Interim Health Commissioner – changes of an organizational, programmatic, budgetary, or staffing nature – must be presented to the Board of Health, with the language of the Policy to be drafted for consideration at a future Board meeting.</p> <p>Discussion: Board member voiced concern about an interim commissioner making permanent major changes to department. Department leadership voiced concern about limiting the Interim Health Commissioner's scope of practice, ability to make decisions, especially when deadlines are involved. Board members said they want to create an invitation for dialogue, not limit or challenge the interim Commissioner. Some Board members saw the policy as expressing authority the Board already has, wanted to remove "interim." Some discussion of fact that a new policy could be developed regardless of whether the motion passes.</p>	Board of Health	<p><u>Motion:</u> Robinson</p> <p><u>Second:</u> Timmons</p> <p><u>Action:</u> Fails</p>
Contracts	Motion: That the Board approve the agreement between the Cincinnati Health Department and Cincinnati Public Schools in an amount of up to but not to exceed \$46,165.60, effective May 1,	Board of Health	<p><u>Motion:</u> Collier</p> <p><u>Second:</u> Lichtenstein</p> <p><u>Action:</u> Passes</p>

	2017 to June 30, 2018.		
	<p>Motion: That the Board approve a new amendment to the agreement between the Cincinnati Health Department and Social Impact Consulting in an amount of up to but not to exceed \$368,000, effective July 1, 2017 to June 30, 2018.</p> <p>Discussion: Board had questions about the new annual amount of compensation and requested more information.</p>	Board of Health	<p><u>Motion:</u> Collier</p> <p><u>Second:</u></p> <p><u>Action:</u> Tabled for May</p>

III. COMMISSIONER'S COMMENTS, BOARD MEMBER COMMENTS, PUBLIC COMMENT, OTHER BUSINESS

A. Health Commissioner's Comments

- Introduced the Health Commissioner's Report, which is [posted online monthly](#) for the Board's and the public's review.
- Asked the Board to provide feedback on the Health Commissioner's Report.
- Asked for the Board's continued involvement and guidance, as CHD has a responsibility in making Cincinnati the healthiest city.
- The City Manager will be coming forward with a budget proposal soon; the details of that proposal will inform the department's new budget cut scenario to present to the Board.
- Dr. Crumpton requested that the Board perform a formal review on her progress as Interim Health Commissioner.

B. Board Member's Comments

- Dr. Lewis – The Health Commissioner's Report is comprehensive and makes sense. Agreed that the Board should conduct a formal review of interim Commissioner because they had not yet done one. Said Board should consider Mr. Chalk's previously passed motion regarding a new commissioner search.
- Dr. Hackworth – Stated need to make a decision to either confirm Dr. Crumpton or re-open the search for another permanent commissioner.
- Mr. Robinson – Thanked department leadership for always having their door open and willingness to answer questions. Asked about Board's previous request for an alternative budget-cut scenario to the one presented to the Board in February and renewed that request.

C. Chairperson's Comments

- Reminded the Board and Leadership that we are at the service of the people.
- Reminded Board Members to complete continuing education requirement. Encouraged members to re-examine existing policies and bylaws to know authority and limits.

- Invited Board members to attend the next CCPC Board Meeting, May 10 at 6 p.m.

IV. **ADJOURNMENT:** 8:42 p.m.

NEXT MEETING: 6:00 p.m., Tuesday, May 23, 2017

Minutes Prepared by:



Christa Hyson, MPH, Clerk
Cincinnati Board of Health

Minutes Approved by:



Timothy Collier, RN
Chairperson, Board of Health